

The monthly meeting was held at Whittle-le-Woods Village Hall, on Monday 14 April 2025

Present Chair McDonald; Parish Councillors, B Higham, P Higham, Evans, Fogarty, Green, Briscoe, Yates and the Locum Clerk.

Apologies Clerk, Councillors Auwerx, Moss and Newall

Visitors Adam Baron of LFRS and 2 members of the community

The meeting opened at 7.26pm and immediately closed to allow for public participation.

Members of the community attended to

- request that the Parish Council consider a MUGA (or similar) within the Parish for the older children where it was felt provision was lacking. Provision for youths was to be considered as an Agenda item in the meeting
- enquire as to a litter picking group. Cllr Green advised this was in the works with a risk assessment required.

Adam Baron of LFRS attended to provide information as to the fire service in Chorley, current campaigns

- wild/moorland fire prevention and the use of Public Space Protection Orders; and
- prevention of accidental dwelling fires in particular in relation to cooking)

The Parish Council confirmed that it would support LFRS in these campaigns.

Meeting re-opened at 7.46pm

1. Minutes

The Minutes of the meeting of the 17.03.2025 were agreed following one amendment requested by Cllr Briscoe.

2. Changes in Declarations of Interest

Cllr Briscoe declared his interest in relation to item 7 where he had presented an invoice for works completed for the Parish Council.

Chair

Date.....

3. Defibrillator checks

Shaw Brow/Waterhouse Green – OK

Hillside Cres – OK

St Chads – OK

Town Lane- OK

4. Planning Matters

New

Application no: 25/00213/OUT

Proposal: Outline application for the erection of a detached dwelling with details of access and layout (scale, appearance and landscaping matters reserved)

Location: Land Adjacent To 46 Cross Keys Drive, Cross Keys Drive, Whittle-le-woods

Object

Application no: 25/00256/FULHH

Proposal: Detached outbuilding (home gym) (following partial demolition of existing double garage and store).

Location: The Paddock, Dawson Lane, Whittle-le-woods, Chorley, PR6 7DS

Object

Application: 25/00232/ADV

Proposal: Application for advertisement consent for the display of hoardings (4 sections)

Location: Land East of Millenium Way, Chorley

Object

Proposal: Permission in principle application for the erection of one dwelling and associated development

Location: Cumbria Dawson Lane Whittle-le-woods Chorley PR6 7DT

Reference: 25/00280/PIP

Object

Application no: 25/00287/TPO

Proposal: Application to works to protected trees, Chorley BC TPO 3 (Whittle-le-Woods) 2007. T1 - Oak - main lateral limb extending obviously much further out towards the property than any of the group to be reduced back to a suitable position in accordance to bs3998. G2- Group of mixed trees (G2) at the address (Birch, Oak & Beech) to be crown lifted to 3.2 meters.

Location: 17 Burghfield Drive, Buckshaw Village, Chorley, PR7 7FN

Referred to Tree Warden

Chair

Date.....

Proposal: Erection of external weatherproof enclosure in order to accommodate electrical plant and the installation of 2no. dormers to side (north) roof slope for ducting Location: Whittle Surgery 199 Preston Road Whittle-le-woods Chorley PR6 7PS

Reference: 25/00325/FUL

Neighbours and materials

Proposal: Erection of a self-build dwelling
Location: Vacant Land Off Hill Top Lane Whittle-le-woods
Reference: 25/00202/FUL

Object

Proposal: Application for a certificate of lawfulness for the proposed siting of a mobile home to provide ancillary accommodation

Location: 1 Moss Terrace Moss Lane Whittle-le-woods Chorley PR6 8AB

Reference: 25/00327/CLPUD

Object

Application no: 25/00332/ADV

Proposal: Application for advertisement consent for a 2-sided, 8m high totem sign (nonilluminated)

Location: Land Near Roundabout, Botany Brow, Chorley

Applicant: Mr Nick Hill - Canal Mill, Botany Brow, Chorley, Lancashire, PR6 9AF

To be discussed when full details available on Chorley BC portal

Decisions

Application no: 25/00050/FULHH

Decision: Permit Full Planning Permission

Proposal: Roof extension, raising of ridge and installation of 9no. rooflights in order to facilitate provision of second floor living accommodation

Location: The Tree Topps, 7 Cow Well Lane, Whittle-le-woods, Chorley, PR6 7HS

Application no: 25/00094/FULHH

Decided: Fri 28/03/2025

Decision: Permit Full Planning Permission

Proposal: First floor side extension above existing garage, conversion of existing double garage to habitable accommodation and 2no. first floor rear extensions

Location: 100 Preston Road, Whittle-le-woods, Chorley, PR6 7HE

Application no: 25/00084/FULHH

Decided: Tue 25/03/2025

Decision: Permit Full Planning Permission

Proposal: Single storey rear extension, rear dormer and roof extensions in order to create living accommodation within roof space (following demolition of the existing conservatory)

Location: 97 Town Lane, Whittle-le-woods, Chorley, PR6 7DH

Application no: 25/00102/DIS

Chair

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Decided: Fri 28/03/2025

Decision: Condition(s) discharged

Proposal: Application to discharge conditions 14 (materials) and 18 (surface water drainage scheme) of planning permission ref: 24/00242/FUL (Erection of 6no. dwellings following demolition of outbuildings)

Location: Rotherham Top Farmhouse, Preston Road, Whittle-le-woods, Chorley, PR6 7PG

Application no: 25/00022/FULHH

Decision: Permit Full Planning Permission

Proposal: Single storey rear extension, conversion of integral garage to habitable accommodation, and associated elevational alterations

Location: 12 Seaforth Crescent, Buckshaw Village, Chorley, PR7 7HL

Application no: 25/00140/DIS

Decided: Fri 04/04/2025

Decision: Condition(s) discharged

Proposal: Application to discharge conditions numbered 4 (Materials), of planning approval 23/00405/FULHH (1) Remodel an existing detached house with 2no. two storey side extensions and single storey rear extension. 2) Front boundary wall and vehicular access gates, maximum height 2.1m. (Alternative submission to planning permission ref: 20/00966/FULHH)).

Location: 8 Shaw Brow, Whittle-le-woods, Chorley, PR6 7LE

Application no: 25/00164/FULHH

Decided: Fri 11/04/2025

Decision: Permit Full Planning Permission

Proposal: Single storey rear extension

Location: 63 Derek Road, Whittle-le-woods, Chorley, PR6 7LY

Application no: 25/00100/DIS

Decided: Wed 09/04/2025

Decision: Condition(s) discharged

Proposal: Application to discharge conditions 6 (Dwelling Emission Rate details), 16 (Construction Management Plan), 21 (geoenvironmental report), 22 (geotechnical investigation) and 23 (infilling and development platform method statement) attached to planning permission 21/00751/OUTMAJ (Section 73 application to vary condition nos. 7, 8, 9, and 10 (code for sustainable homes) attached to planning permission 12/01134/OUTMAJ (Outline application for means of access for up to 85 new dwellings. All other matters reserved.))

Location: Land At Hill Top Lane, Hill Top Lane, Whittle-le-woods

Application no: 25/00125/CLPUD

Decided: Mon 07/04/2025

Decision: Refuse Certificate of Lawfulness

Proposal: Application for a certificate of lawfulness for a single storey side/rear extension (following demolition of existing rear projection)

Chair

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Location: 158 Chorley Old Road, Whittle-le-woods, Chorley, PR6 7NA

Other

Nil

5. Matters Arising

- Cllr Evans – Speed concerns Chorley Old Road and SpIDs Old Worden Avenue
 - SpID Data – Download reports are available. Parameters to be changed on the report to allow full analysis.
 - Chorley Old Rd – Response from LCC was discussed. Cllr Evans to continue to request that LCC install bollards to prevent vehicle override. Parish Council to consider further when LCC response is received.
 - Old Worden Ave – LCC had identified two different suitable locations within the Parish. The issue of SpIDs was debated.
 - Proposal for 2 SpIDs and 2 Posts proposed by Cllr Evans, seconded by Cllr Green with 5 votes in favour and 2 abstentions.
- Cllr McDonald – Made proposal for Skate Park at the Polo Park. Discussed and agreed in principle. Further research to be undertaken in relation to ownership of land, permissions required, consultation with neighbours and potential providers.
- Cllr Yates - £500 to Whittle Le Woods Playing Field Trust. Agreed. Clerk to make payment.

6. Clerks Update

- Audit - Paperwork received from PKF
- Parish Vacancy - Notice updated to extend time for applicants. Currently no interest.
- David Hull - March maintenance contract - weeded the triangle and planted up the flower bed on the triangle. Instructions received re VE Day planting
- LBKV – Entry Forms completed. Whittle and Clayton War Memorial had been excluded due distance.
- Book Swap – Awaiting approval from insurer re electrical works, impact damage and cleaning the lower section.
- Missing Road Signs including Dark Lane HGV signs – Response awaited and chased.
- Whittle Le Woods Sign – response from LCC. Precise details as to location required. Cost charged to Parish Council. Cllr Green to identify suitable location using what3words. Clerk to request a heritage design to match others within the Parish.
- LCC Bio-Diversity Grant – plans for distribution of funds. Agreed to make off of 50% to each school.

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- Skip Day – Confirmation that Chorley BC support the event. Date 10.05.2025. Arrangements being made. Decision that a litter pick would not take place at the same time on this occasion. Cllr Green to be in attendance.
- Hanging Baskets – Estimate received from Pole Green Nurseries of £17.99 each for 14 inch baskets plus free delivery. Contact list updated and letters to be sent.
- Plantscape/ID Verde – Order to be ratified following email agreement.
- Whittle and Clayton Scouts – CIL request for essential repairs. All details circulated. Unanimous agreement that funding should be provided.
- CIL Report circulated and finances extracted below:

28.10.2024	28.04.2025	28.10.2025
Actual	Payment Due	Payment Forecast
£7091.15	£4447.19	£24,814.66

- Precept of £67,000 received.
- Speeding concerns
 - Old Worden Ave – request for speed reminder roundels declined. Good speed safety record, sign (no repeaters) and knowledge of PC SPID installation. See decision re SPIDs at item 5
 - Royton Ave – no clear speeding issue which would justify new road safety measures. Average speed 14.9mph.
 - Letters
 - LCC Highways response to speeding concerns raised by PC (email)
 - Chorley BC response to ASB concerns raised by PC (email)
- PWLB – 31.03.2025. Outstanding balance of £2449.51
- TRRO Preston Rd Clearway. No objections

7. Accounts

Outgoings for approval this meeting

Description	Supplier	Total
Web Site Hosting	Easy Web Sites	£62.04
Salary	Employee 1	£766.55
Salary	Employee 2	£592.74
Salary (minus pension tbc)	Locum Clerk	£902.32

Chair

Date.....

Accounting package	Scribe	£345.60
Supply of signage for projects	Apex	£24.00
Maintenance	Pitchprep	£390.00
Bench Replacement	Cllr Chris Briscoe	£3204.00

Invoices available for inspection by Councillors at the meeting.

Payments to be authorised via email to Clerk by 2 Bank Account Signatories

Income received from 17.03.2025 to 31.03.2025

Description	Supplier	Total
Interest on SLA PCC BHI	Bank	£159.93

Bank Balance as at 31.03.2025

Current account - £1152.76

Deposit account - £138,868.88

Total - £140,021.64

8. Councillor Reports

Cllr Auwerx – n/a

Cllr Briscoe – Benches – Church Hill and Birchin Lane benches in place. Permission already received for Copthurst Lane bench. Permission requested and granted for Shaw Brow and Moss Lane community benches.

Cllr Evans - none

Cllr Fogarty - none

Cllr Green – Progressing with litter picking proposal. Locum Clerk to provide Risk Assessment for completion

Cllr P Higham – Concerns about construction at LW Motors to be passed to Chorley BC to investigate.

Chair

Date.....

Cllr B Higham - As above.

Cllr McDonald – none

Cllr Moss – n/a

Cllr Newall - n/a

Cllr Yates - Cheeky Monkey sign still up and requires removal

9. Confidential Items

Removed

Meeting finished 8.50pm

Next meeting 12 May at 7.30pm at Whittle Le Woods Community Hall

Chair

Date.....

Addendum to Minutes 14.04.2025

Payments 17.03.2025 to 31.03.2025

19.03.2025	£425.66	Pension Payments
28.03.2025	£555.33	Employee 2 Salary
28.03.2025	£607.89	Employee 1 Salary
28.03.2025	£1,015.00	Maintenance
28.03.2025	£1,334.72	Locum - Katherine Milnes Salary
28.03.2025	£3,333.73	Locum - Katherine Milnes Salary
28.03.2025	£420.00	Posts for SpIDs

Receipts year to 31.03.2025

Chair

Date.....

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Whittle-le-Woods Parish Council

25/26 10

30.04.2024	£234.55	Interest
03.05.2024	£61,860.00	Precept
03.05.2024	£2,014.23	Community Infrastructure Levy (CIL)
31.05.2024	£284.04	Interest
20.06.2024	£800.00	Public Right of Way and Biodiversity Grant from LCC
28.06.2024	£253.83	Interest
31.07.2024	£279.38	Interest
30.08.2024	£237.16	Interest
30.09.2024	£237.63	Interest
31.10.2024	£216.47	Interest
01.11.2024	£7,091.15	Community Infrastructure Levy (CIL)
29.11.2024	£195.98	Interest
31.12.2024	£210.41	Interest
31.01.2025	£190.22	Interest
28.02.2025	£154.78	Interest
31.03.2025	£159.93	Interest

Chair

Date.....